

# Procurement Works

A Newsletter from the Maryland Department of Health (MDH)  
Office of Procurement and Support Services (OPASS)  
November 2019

## New Procurement Era

This is the first newsletter following the full implementation of procurement reform in Maryland. Robert Gleason is now officially the state's first Chief Procurement Officer (CPO). In that capacity Bob is in charge of the Office of State Procurement (OSP) within the Department of General Services (DGS). Mike Haifley has been named Deputy Director of OSP, supported by the Chief Administrative Officer, Eric Lomboy. Danny Mays serves as Director of the Procurement Bureau; Sachin Bhatt as Director of eCommerce and Business Services; and Jamie Tomaszewski as Director of Procurement Policy, Review and Training. Victoria Steeger has joined the team as Chief Learning Officer and she is now beginning the creation of the Maryland Procurement Academy. The new e-mail address for MDH contract officers to submit requisitions to OSP is [DGS.OSP-Requisitions@maryland.gov](mailto:DGS.OSP-Requisitions@maryland.gov). All documents previously submitted to one of the three former MDH control agencies will now be submitted to that address.

## Training Announcement

OPASS offers a variety of procurement training programs which are advertised by e-mail to the OPASS Announcement Group as well as the video monitors at MDH HQ. You can sign-up for those training programs thru the HUB. For registration assistance, contact: Naisadh [Nick] Desai at [Naishadh.desai@maryland.gov](mailto:Naishadh.desai@maryland.gov).

## Upcoming Training

11/7/2019	9AM to 12PM L-3 MDH HQ	Small Procurement
11/7/2019	1AM to 4PM L-3 MDH HQ	Competitive Sealed Bidding
12/12/2019	1PM to 4PM L-3 MDH HQ	Competitive Sealed Proposals

You can also find the calendar year **2020 Training schedule** information on our OPASS website:

<https://health.maryland.gov/opass/Pages/Home.aspx>



## Submitting BPW Summary Sheets

When requesting that an item be scheduled for consideration by the Board of Public Works (BPW), OPASS contract officers will provide to Samantha Buchanan a completed BPW Action Agenda Summary Sheet, using the most current version of that form, which has been substantially modified from the prior version. Program personnel writing a draft of the Summary Sheet should be certain to include all pertinent information in the Summary Sheet, recognizing that this document represents the culmination of the procurement process as recommendations for award of large contracts are presented to the Governor, State Treasurer and Comptroller. The Summary Sheet and all attachments should be sent at the same time in a single pdf, but if it becomes necessary to attach a series of attachments, they should be numbered for ease of identification and retrieval.

## BPW Submission Dates

### 2019/2020 BPW Deadlines and Meetings

Submission Deadline (by COB, Monday)	Publication (Thursday)	BPW Meeting
Mon. Oct 21, 2019	Thu. Nov 07, 2019	Wed. Nov 20, 2019
Mon. Nov 04, 2019	Thu. Nov 21, 2019	Wed. Dec 04, 2019
Mon. Nov 18, 2019	Thu. Dec 05, 2019	Wed. Dec 18, 2019
Mon. Dec 09, 2019	<b>Fri. Dec 20, 2019</b>	Wed. Jan 08, 2020
<b>Fri. Dec 27, 2019</b>	Thu. Jan 16, 2020	Wed. Jan 29, 2020
Mon. Jan 20, 2020	Thu. Feb 06, 2020	Wed. Feb 19, 2020
Mon. Feb 03, 2020	Thu. Feb 20, 2020	Wed. Mar 04, 2020
Mon. Feb 17, 2020	Thu. Mar 05, 2020	Wed. Mar 18, 2020
Mon. Mar 02, 2020	Thu. Mar 19, 2020	Wed. Apr 01, 2020
Mon. Mar 23, 2020	Thu. Apr 09, 2020	Wed. Apr 22, 2020
Mon. Apr 06, 2020	Thu. Apr 23, 2020	Wed. May 06, 2020
Mon. Apr 20, 2020	Thu. May 07, 2020	Wed. May 20, 2020
Mon. May 04, 2020	Thu. May 21, 2020	Wed. Jun 03, 2020
Mon. May 18, 2020	Thu. Jun 04, 2020	Wed. Jun 17, 2020
Mon. Jun 01, 2020	Thu. Jun 18, 2020	Wed. Jul 01, 2020
Mon. Jun 22, 2020	Thu. Jul 9, 2020	Wed. Jul 22, 2020
Mon. Jul 13, 2020	Thu. Jul 30, 2020	Wed. Aug 12, 2020
Mon. Aug 03, 2020	Thu. Aug 20, 2020	Wed. Sep 02, 2020
Mon. Aug 24, 2020	Thu. Sep 10, 2020	Wed. Sep 23, 2020
Mon. Sep 07, 2020	Thu. Sep 24, 2020	Wed. Oct 07, 2020
Mon. Sep 21, 2020	Thu. Oct 08, 2020	Wed. Oct 21, 2020
Mon. Oct 05, 2020	Thu. Oct 22, 2020	Wed. Nov 04, 2020
Mon. Oct 19, 2020	Thu. Nov 05, 2020	Wed. Nov 18, 2020
Mon. Nov 02, 2020	Thu. Nov 19, 2020	Wed. Dec 02, 2020
Mon. Nov 16, 2020	Thu. Dec 03, 2020	Wed. Dec 16, 2020

**RED DATES** are expedited deadlines.